

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, December 9, 2025  
Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

PRESENT: BOARD MEMBERS: Andrea Wine Cansfield, Stacey Lauwers and Michael McCartan.  
DIRECTOR: Allison Arnold.

ABSENT: Elizabeth Buckley.

ALSO PRESENT: STAFF: Janet Curtiss, Andrew Kercher, Mike Mercatante, Nicole Pinsky, Kimberley Radatz, and Breezy Wallace. OTHER: None.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:30 p.m.

Pledge of Allegiance was said.

- I. AMENDMENTS TO THE AGENDA:  
Add Cabling Contract Proposal to VI a. Items for Action.
- II. APPROVAL OF AGENDA:  
**Moved by Member Lauwers and supported by Member Wine Cansfield to approve the amended agenda to add the Cabling Contract Proposal to VI a. Items for Action. Motion unanimously carried.**
- III. CITIZEN'S COMMENTS:  
None.
- IV. CONSENT AGENDA:  
**Moved by Member Lauwers and supported by Member Wine Cansfield to approve the consent agenda as presented. Motion unanimously carried.**
  - a. Approval of minutes – November 18, 2025 (regular meeting)
- V. FINANCIAL REPORTS:  
**Moved by Member Wine Cansfield and supported by Member Lauwers to receive and file November Financial reports as presented. Motion unanimously carried.**
- VI. ITEMS FOR ACTION:
  - a. Cabling Contract Proposal.  
**Moved by Member Wine Cansfield and supported by Chairperson McCartan to approve the recommended Cabling Contract Proposal with Division 27 total amount \$23,334.20. Motion unanimously carried. Motion amended by Member Wine Cansfield and supported by Chairperson McCartan not to exceed \$25,000.00 for potentially eight (8) more drops. Roll Call Vote 3-0. Aye: Chairperson McCartan, Member Lauwers, and Member Wine Cansfield. Nay: None. Abstain: None. Vacant: One Member. Absent: One Member. Motion carried.**
- VII. ITEMS FOR DISCUSSION:
  - a. Library System - Strategic Plan – update.
- VIII. COMMUNICATION:
  - a. Library Director's report – November.

IX. ITEMS FOR INFORMATION:

a. 2026 Budget – update.

**Moved by Vice-Chairperson McCartan and supported by Member Lauwers to approve to amended the 2026 Budget (increasing current property taxes to \$9,917,726.00). Roll Call Vote 3-0. Aye: Member Lauwers, Member Wine Cansfield, and Chairperson McCartan. Nay: None. Abstain: None. Vacant: One Member. Absent: One Member. Motion carried.**

X. ADJOURNMENT:

**Meeting adjourn at 6:56 p.m.**

NEXT MEETING DATE(s): **Tuesday, January 27, 2026, 6:30 p.m.** – Regular Meeting, Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorrان Boulevard, City of Port Huron.

Respectfully Submitted:

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Michael P. McCartan, Chairperson

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Allison S. Arnold, Director/Secretary

